

Evaluation checklist for the selection of 15 direct beneficiaries

Please fill the following information

Section A - General Information

A. Name of the IBO: NEPAL CARPET EXPORTERS' ASSOCIATION (NCEA)

B. Contact address: MIN. BHAWAN, ALOKNAGAR, P.O. BOX 20747, KATHMANDU

Tel No: 01-6204834 Fax: 01-6204834

E-mail: ncea@info.com.np

C. Name of the contact person NCEA PRESIDENT - MR. KAVINDRA NATH THAKUR
NCEA 2nd VP - MR. ANUP BAHADUR MALLA

D. Geographical Region: NCEA CONSULTANT - MR. RAJENDRA BDR. SHRESTHA

ER-M	MR-M	WR-M	MER-M	FWR-M
ER-H	MR-H	WR-H	MER-H	FWR-H
ER-T	MR-T	WR-T	MER-T	FWR-T

ER= Eastern Region

WR= Western Region

FWR= Far Western Region

MR= Mid Region

MWR= Mid Western Region

M- Mountain

H- Hill

T- Terai

Section B- Information for Evaluation

1. Establishment date: 1998... Year Feb: Month (please attach a copy of registration certificate)

(0-3 = 3; 3-5=6; 5+years= 10)

2. Office setup

(2.5 for each of the followings)

✓ i. Secretariat office - with 3 full time staff at Min Bhawan, Kathmandu

✓ ii. Telephone - 01-6204834

✓ iii. Computer - yes

✓ iv. Internet/ email - yes

(Handwritten signature)



3. Human resource

i. Available for participation in the ECIBON Program from Secretariat

- ✓ a. Graduate – (5)
- b. Undergraduate- (3)
- c. English literate –(2)

ii. Available for participation in the ECIBON Program from Executive Committee

- ✓ a. Graduate – (5)
- b. Undergraduate- (3)
- c. English literate –(2)

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4. Membership status

a. On the basis of number

- ✓ i. More than 51 5
- ii. 26-50 3
- iii. Up to 25 2

b. Members' product/ service having export potential to EU market or already have working relationship with companies in the EU. (if "Yes" -5)

- ✓ i. Yes
- ii. No

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Performance of the organization

- ✓ a. Program/ activities carried out by the organization over last three years – 3
(Please attach supporting document) *Progress Reports of three years - 2005/2006/2007 attached herewith.*
- ✓ b. Financial capabilities (Please attach balance sheet of last three years) – 3
Audited Balance Sheets of last 3 years - 2005/2006/2007 attached herewith
- ✓ c. Please include your willingness to learn from the project and co-operate ECIBON Project. – 2
NCEA is very much keen to learn from the project and fully co-operate ECIBON project
- ✓ d. How do you utilize the project's support regarding capacity building after participating as project beneficiary? – 2
If NCEA is granted the status of project beneficiary of ECIBON project, our member organisation's Capacity building Capability will be enhanced which in turn will help in carpet export networking in EU countries.

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W. Babur



Section C- Other information

a. What are the future activities you are planning for next three years?

(Please add additional sheet if required)

① Organise International Carpet Fair/Market in Nepal ② Branding of Nepalese carpet ③ Adoption of Corporate Social Responsibility (CSR) Component

b. What is the potentiality in terms of trade and commerce of your region?

(For example Pokhara= Tourism, Ilam = tea etc.)



Kathmandu Great potentiality exists.

**Score Sheet**

Q. No.	Score
1	5
2-i	2.5
2-ii	2.5
2-iii	2.5
2-iv	2.5
3-i	5
3-ii	5
4-a	5
4-b	5
5-a	
5-b	
5-c	
5-d	
Total	

**Nepal Carpet Exporters' Association
General Progress Report
2005/ 2006 / 2007**

Programs	Objectives	Activities Carried-out	Evidence	Comment
Publishing NCEA News	To publish NCEA News	Published NCEA News regularly as scheduled for Domotex	Published Journals	NCEA has mobilized ad worth Rs. 400,000/- annually
Membership Drive	To drive membership to renew membership	50 old members have renewed and 11 new members have taken membership with NCEA till to date.	Renewed & New Members	A total of 61 Carpet Exporters Associations are affiliated with NCEA as general members. Executive meetings, Inter-action programs and AGMs are held on regular basis.
Promotion of Carpet Export	To Participate in Domotex 2006 and Organize Nepal Evening	NCEA participated in Domotex in all the 3 years and organized Nepal Evening successfully	Press Cutting and Photos	In the event big importing companies like Ludwig Wissenbach and Rudolf Peterson took part and appreciated NCEA's effort to promote market
Web site	To maintain the Web site of NCEA	Domain nepalcarpetexport.org is already renewed for Fifth year and Web-site is in action	Web-site nepalcarpetexport.org	More Advertisement and participation in Web site are being searched
Policy Lobbying and Interest Protection	To lobby the interest of carpet exporters effectively	NCEA presented petition to Nepal Government demanding for tax exemption, revocation of Certificate of Origin for GSP Countries and incentives for carpet sector. NCEA presented memorandum to Nepal Government and requested for the revocation of Certificate of Origin, introduction of National label in Carpet, Abolition of Floor Price, Export Incentive, Carpet Wool Production in the Country, simplification of the Procedure for 5 years Visa for the importers NCEA requested in written to Secretary of Ministry of Industry and Commerce for resolving the confusion raised about machine and hand spun wool NCEA presented a memorandum to State Minister for Finance and Assistant Minister for Industry and Commerce and put forward various issues affecting the export of Nepalese carpet	Presented Petition presented memorandum Letter written Presented memorandum	Both the ministers assured to cooperate with the sector
		NCEA presented memorandum separately to the Finance Minister Ram Sharan Mahat, Industry and Commerce Minister Hridayesh Tripathi and State Minister for Labor Ramesh Lehak and submitted them the memorandum mentioning the problems faced carpet industry.	Presented memorandum	Finally the Government of Nepal scrapped floor price in carpet, announced the policy to produce carpet wool in Nepal and enact separate labor law for the carpet.

Miscellaneous	<p>To renew NCEA With CDO and to prepare Audit Report</p> <p>To convene Fourth Annual General Meeting</p> <p>To help the family of the martyrs of Janandolan II</p>	<p>Audit Report Prepared, PAN is taken and renew with CDO completed</p> <p>Fourth Annual General Meeting of NCEA will be convened as soon as possible</p> <p>NCEA distributed Rs. 210,000/- (Rs 10,000) to the families of the martyrs.</p>	<p>Renewed Certificate and Certificate of PAN</p> <p>All the preparations for Convening AGM has been completed</p> <p>Press cutting and photos of money distribution</p>	<p>Fourth Annual General Meeting of NCEA is successfully convened on September 5, 2007</p>
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